



Office Space Rental
15th Meeting of the Conference of the Parties to the Convention on International Trade in Endangered Species of Wild Fauna & Flora
13 – 25 March 2010

A tent will be erected and transformed into office spaces. The office tent is located at the car park next to the Sheraton Convention Center.

Sheraton Office Tent

Office Space rental contact information	
Contact Person	Laura-F. Haucke
Office	+974 454 80 39
Mobile	+974 655 80 11
Email	laura@qmdi.qf.org.qa

Office Space Set-Up & Services

Cost of a standard 12 m² office space = QR 18,000
for the rental period from the 13 – 25 March 2010

Cut Off Date

Office space needs to be confirmed by latest 31 January 2010

Office Space	12 m²
Rectangular tables (0.6m x 1.8m)	2
Chairs (0.6m x 0.06m)	6
13amp chairs	2

For additional services such office equipment rent, internet, telephone & fax lines please be so kind to contact laura@qmdi.qf.org.qa

Additional Services (Priced for the entire period from the 13-25 March 2010)	Rate
Laptop	3,000QR
Color Printer	4,500QR
Photocopier Machine	15,000QR
Fax Machine	2,250QR
Desk Telephone	375QR