



Office Space Rental
15th Meeting of the Conference of the Parties to the Convention on International Trade in
Endangered Species of Wild Fauna & Flora
13 – 25 March 2010

GENERAL INFORMATION

A tent will be erected and transformed into office spaces. The office tent is located at the car park next to the Sheraton Convention Center.

Office Space rental is only open to registered delegates and not trade and public visitors.

INFORMATION ON THE RENT OF OFFICE SPACE

Date	13 – 25 March 2010
Venue	Sheraton Office Tent
Time	0800 to 2000 hrs
Address	Al Corniche St., P.O. Box 6000, Doha Qatar
Website	www.sheraton-doha.com

MOVE-IN

12 March 2010	Companies setup	12pm
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OFFICE SPACE RENTAL PERIOD

13 - 25 March 2010	Offices in operation	0800 - 2000
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MOVE OUT

25 March 2010	1) Removal of office documents 2) Return all Rented Items	0800 - 2000
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CONTACT INFORMATION

Office Space Bookings and General Enquiries

For enquiries pertaining to the showcase, please contact:

Qatar MICE Development Institute

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Cut Off Date

Office space needs to be confirmed by latest **31 January 2010**