Organigramme of the CITES Secretariat 2009-2011

Willem Wijnholds
Secretary-General

Daisy Sellar
Duty Secretary-General

Senior Secretary

Office of the Secretary-General:
- Policy formulation
- Strategic matters
- Office management
- Resource mobilization
- Liaison with the Depositary Government
- Relationship with other organizations
- Standing Committee liaison
- Legal affairs
- National legislation project
- Liaison with judiciary
- Compliance issues
- Socio-economic issues
- Liaison with private sector
- Media relations
- Administration
- Finance
- Human resources

Management Authority and Conference Support:
- Management Authority assistance
- Permit issues
- National reports
- Quota information
- Marking of specimens
- Advice on confiscated specimens
- Maintenance of reference material
- Documentation
- Translations
- Website
- Logistics and documents for CoP and Standing Ctee

Scientific Support:
- Scientific Authority assistance
- Review of Appendices and amendment proposals
- Non-deterriment findings and species management
- Review of Significant Trade
- Nomenclature
- Transport of live specimens
- Animals and Plants Committee liaison
- Logistics and documents for AC and PC meetings

Enforcement Assistance:
- Assistance to Enforcement Authorities
- Anti-smuggling
- Anti-fraud
- Combating international organized crime
- Customs liaison
- Police liaison

Capacity Building:
- Capacity building development and coordination
- Training
- Knowledge Management
- CITES Virtual College
- Identification Manual
- Outreach
- Development of e-permitting
- Logistics and documents for training seminars
- Implementation of MIKE

** currently funded until April 2011 only