



NOTIFICATION TO THE PARTIES

No. 2005/035

Geneva, 6 July 2005

CONCERNING:

Biennial report format

1. Pursuant to Resolution Conf. 11.17 (Rev. CoP13), the Secretariat is distributing, as an attachment to this Notification, the biennial report format that was adopted by the Conference of the Parties at its 13th meeting (Bangkok, 2004).
2. Parties are urged to submit to the Secretariat their biennial reports required under Article VIII, paragraph 7 (b), of the Convention in accordance with the attached format. In addition to the printed and electronic versions of the format, which are currently available in Word and PDF, an interactive version should be accessible on the CITES website later this year.
3. The period to be covered by the biennial report is from 1 January 2003 to 31 December 2004 for all Parties, regardless of their date of entry into force of the Convention. The deadline for submitting the report for 2003-2004 is on 31 October 2005.
4. Parties that have already submitted a biennial report for the period 2003-2004, using a different format, are not required to resubmit that report but are encouraged to use the new format for the period 2005-2006.
5. The Secretariat will make available on the CITES website a regularly updated table of biennial report submissions and will prepare an analysis of those submissions for the 14th meeting of the Conference of the Parties.

Biennial report format

Article VIII, paragraph 7, of the Convention requires each Party to submit to the CITES Secretariat a biennial report on legislative, regulatory and administrative measures taken to enforce the provisions of the Convention.

The present format for the submission of biennial reports was adopted by the Conference of the Parties at its 13th meeting (Bangkok, 2004).

This format allows Parties to present information in a standard manner, so that it can be easily computerized, with three main objectives:

- i) To enable monitoring of the implementation and effectiveness of the Convention;
- ii) To facilitate the identification of major achievements, significant developments, or trends, gaps or problems and possible solutions; and
- iii) Provide a basis for substantive and procedural decision-making by the Conference of the Parties and various subsidiary bodies.

Information on the nature and extent of CITES trade should be incorporated into the annual report, whereas the biennial report should focus on measures taken to implement the Convention.

General principles

- i) The biennial report format that follows is divided into five parts:
 - A. **General information;**
 - B. **Legislative and regulatory measures:** related to adoption and review of laws and regulations;
 - C. **Compliance and enforcement measures:** related to compliance monitoring as well as administrative, civil or criminal enforcement;
 - D. **Administrative measures:** related to the structure and activities of CITES authorities; and
 - E. **General feedback.**
- ii) Each biennial report should cover the period from 1 January of the first year to 31 December of the second year covered by the report. The report should be submitted to the Secretariat by 31 October of the year following the reporting period.
- iii) Biennial reports should be prepared in one of the three working languages of the Convention (English, French, Spanish).
- iv) Parties are encouraged to prepare and submit their biennial reports in electronic form.

Specific instructions

- i) Parties are encouraged to respond to all questions.
- ii) Unless otherwise indicated, responses should reflect measures taken during the reporting period.
- iii) This reporting format is intended to be completed by making use of tick boxes and expandable space.
- iv) The format is designed so that a reporting agency can take as much space as required to give a full answer.
- v) Please contact the Secretariat if any clarification in the preparation of the report is required.

A. General information

Party	
Period covered in this report (e.g. 1 January 2003 to 31 December 2004)	1 January 2013-31 December 2014
Details of agency preparing this report	Ministry of Environment and Natural Resources Protection of Georgia
Contributing agencies, organizations or individuals	Revenue Service under the Ministry of Finance of Georgia

B. Legislative and regulatory measures

1	Has information on CITES-relevant legislation already been provided under the CITES National Legislation Project? If yes, ignore questions 2, 3 and 4.	Yes (fully) Yes (partly) No No information/unknown	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2	If any CITES-relevant legislation has been planned, drafted or enacted, please provide the following details: Title and date:	Status: At the moment Georgian legislation on CITES consists of two Governmental resolutions, which regulate conditions of the permit and lisencc issuance. The Ministry of Environment and Natural Resources Protection of Georgia is working on a new law on species and habitates. Among other issues the law will cover two EU directives (Birds Directive and Habitates Directive), also issues related to CITES. Draft of the law has already been prepared and is available for public discussion. It's anticipated that the law will be adopted on spring 2016; At the same time The Ministry of Environment and Natural Resources Protection of Georgia has initiated changes in the administrative offence code, according to those new regulations, all types of illegal trade will be penalized besides of the confisation. At the moment penalties are set for illegal harvest and export of native species	

<p>Brief description of contents: So far contents of the chapter on the international trade are:</p> <ol style="list-style-type: none"> 1. Aim of the law 2. Management Authority 3. Trade with the I appendix species 4. Trade with the II appendix species 5. Trade with the appendix III species 6. Exeptions 7. Conditions for the issuance of the certificates of reexport and introduction from the sea 8. Retrospective permit 9. Conditions for the issuance of the Export and Import permits 10. Scientific Authority 11. Obligations of the permit holder 12. Trade with the nn-party countries 13. Disposal of the confiscated specimens 14. extraction from the wild of the specimens of species listed in the CITES appendix II 																																																	
3	<p>Is enacted legislation available in one of the working languages of the Convention?</p> <p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>No information <input type="checkbox"/></p>																																																
4	<p>If yes, please attach a copy of the full legislative text or key legislative provisions that were gazetted.</p> <p>legislation attached <input type="checkbox"/></p> <p>provided previously <input checked="" type="checkbox"/></p> <p>not available, will send later <input type="checkbox"/></p>																																																
5	<p>Which of the following issues are addressed by any stricter domestic measures adopted for CITES-listed species (in accordance with Article XIV of the Convention)? Tick all applicable</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Issue</th> <th colspan="3">The conditions for:</th> <th colspan="3">The complete prohibition of:</th> </tr> <tr> <th>Yes</th> <th>No</th> <th>No information</th> <th>Yes</th> <th>No</th> <th>No information</th> </tr> </thead> <tbody> <tr> <td>Trade</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Taking</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Possession</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Transport</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Other (specify)</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table> <p>Additional comments In case of artificial propagation of Galanthus woronowii and Cyclamen coum, plots used for the propagation should be registered; harvest of the Galanthus woronowii and Cyclamen coum from the wild are subject to license and annual quota.</p>	Issue	The conditions for:			The complete prohibition of:			Yes	No	No information	Yes	No	No information	Trade	<input type="checkbox"/>	Taking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Possession	<input type="checkbox"/>	Transport	<input type="checkbox"/>	Other (specify)	<input type="checkbox"/>																								
Issue	The conditions for:			The complete prohibition of:																																													
	Yes	No	No information	Yes	No	No information																																											
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Transport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																											
Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																											

6	What were the results of any review or assessment of the effectiveness of CITES legislation, with regard to the following items?				Tick all applicable
	Item	Adequate	Partially Inadequate	Inadequate	No information
	Powers of CITES authorities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Clarity of legal obligations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Control over CITES trade	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Consistency with existing policy on wildlife management and use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Coverage of law for all types of offences	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Coverage of law for all types of penalties	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implementing regulations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Coherence within legislation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other (please specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Please provide details if available:					
7	If no review or assessment has taken place, is one planned for the next reporting period?			Yes	<input type="checkbox"/>
				No	<input type="checkbox"/>
				No information	<input type="checkbox"/>
Please provide details if available:					
8	Has there been any review of legislation on the following subjects in relation to implementation of the Convention?				Tick all applicable
	Subject	Yes	No	No information	
	Access to or ownership of natural resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Harvesting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Transporting of live specimens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Handling and housing of live specimens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Please provide details if available:					
9	Please provide details of any additional measures taken:				

C. Compliance and enforcement measures

		Yes	No	No information
1	Have any of the following compliance monitoring operations been undertaken?			
	Review of reports and other information provided by traders and producers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Inspections of traders, producers, markets	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Border controls	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify): Traders with <i>galanthus woronowii</i> bulbs/ <i>Cyclamen coum</i> tubers are required to submit annual reports according to the conditions of 10 year licence for <i>galanthus woronowii</i> harvesting. This report should contain information about the harvested sites and quantity of harvested bulbs/tubers from those sites. Traders are also obliged to present schedule of harvest, indicating exact territories. which enables environmental supervision department to organize monitoring of harvest. Traders with artificially propagated <i>galanthus woronowii</i> bulbs are also obliged to present reports and conclusion of the LEPL National Environmental Agency confirming the fact of harvesting from the designated plot.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Have any administrative measures (e.g. fines, bans, suspensions) been imposed for CITES-related violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3	<p>If Yes, please indicate how many and for what types of violations. If available, please attach details. fine 250 GEL was imposed for captivate of the illegal harvest and export of Cyclamen coum extract, extract was confiscated by the Environmental Supervision Department.</p> <p>3 Administrative sanctions (fine 500 GEL) were imposed to Galanthus woronowii harvesting license owners for non-fulfilment of license conditions</p> <p>Confisated specimens 2013: head of Crocodile - 1 specimen Ivory - 2 specimens Hirudo medicinalis - 14 specimens Sturgeon - 48 kg</p> <p>Confiscated specimens2014: Head of Saiga borealis - 1 specimen Handbag from Crocodile skin - 1 specimen Ivory - 1 specimen Skin of Ursus arctos - 1 specimen Sturgeon meat - 136 kg (Azerbaijan) Sturgeon - 39 kg Sturgeon - 21 kg Sturgeon meat - 60 kg (Azerbaijan)</p> <p>There is increasing traffic of captive bred sturgeon meat in small amounts from Armenia</p>			
4	Have any significant seizures, confiscations and forfeitures of CITES specimens been made?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	<p>If information available:</p> <p><input type="checkbox"/> Significant seizures/confiscations</p> <p><input type="checkbox"/> Total seizures/confiscations</p> <p>If possible, please specify per group of species or attach details.</p>	Number		
6	Have there been any criminal prosecutions of significant CITES-related violations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	If Yes, how many and for what types of violations? If available, please attach details as Annex.			
8	Have there been any other court actions of CITES-related violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	If Yes, what were the violations involved and what were the results? Please attach details as Annex. Illegal harvest of Cyclamen coum, the company was fined for illegal harvest and damage to the environment			

10	How were the confiscated specimens usually disposed of?	Tick if applicable	
	– Return to country of export		<input type="checkbox"/>
	– Public zoos or botanical gardens		<input checked="" type="checkbox"/>
	– Designated rescue centres		<input type="checkbox"/>
	– Approved, private facilities		<input checked="" type="checkbox"/>
	– Euthanasia		<input type="checkbox"/>
	– Other (specify):		<input checked="" type="checkbox"/>
	Comments: Parts and derivatives confiscated by the customs service are held in the office of Revenue Service. In addition, exhibition counter is organized in Tbilisi airport, where in case of possibility some confiscated derivatives are exhibited.		
11	Has detailed information been provided to the Secretariat on significant cases of illegal trade (e.g. through an ECOMESSAGE or other means), or information on convicted illegal traders and persistent offenders?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/>
		Not applicable	<input type="checkbox"/>
		No information	<input type="checkbox"/>
	Comments:		
12	Have there been any cooperative enforcement activities with other countries (e.g. exchange of intelligence, technical support, investigative assistance, joint operation, etc.)?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/>
		No information	<input type="checkbox"/>
13	If Yes, please give a brief description:		
14	Have any incentives been offered to local communities to assist in the enforcement of CITES legislation, e.g. leading to the arrest and conviction of offenders?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/>
		No information	<input type="checkbox"/>
15	If Yes, please describe:		
16	Has there been any review or assessment of CITES-related enforcement?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/>
		Not applicable	<input type="checkbox"/>
		No information	<input type="checkbox"/>
	Comments:		
17	Please provide details of any additional measures taken:		

D. Administrative measures

D1 Management Authority (MA)

1	Have there been any changes in the designation of or contact information for the MA(s) which are not yet reflected in the CITES Directory?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/>
		No information	<input type="checkbox"/>
2	If Yes, please use the opportunity to provide those changes here.		
3	If there is more than one MA in your country, has a lead MA been designated?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/>
		No information	<input type="checkbox"/>

4	If Yes, please name that MA and indicate whether it is identified as the lead MA in the CITES Directory. Management Authority is the Ministry of Environment and Natural Resources Protection of Georgia. However, Revenue Service of Georgia is also empowered to issue CITES permits together with the Ministry of Environment and Natural Resources Protection of Georgia. This change has been enacted since December 2011, however, Revenue Service has not issued any CITES permit yet.		
5	How many staff work in each MA? 7, two of them are involved in CITES issues: Head of Service and chief specialist. The head of division has 15 years of experience of working for the Ministry and 11 years of experience of working on CITES related issues and issuance of permits. The chief specialist has 7 years of experience in the Ministry		
6	Can you estimate the percentage of time they spend on CITES-related matters?	Yes No No information	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	If yes, please give estimation: 30%		
7	What are the skills/expertise of staff within the MA(s)?	Tick if applicable	
	– Administration		<input type="checkbox"/>
	– Biology		<input type="checkbox"/>
	– Economics/trade		<input checked="" type="checkbox"/>
	– Law/policy		<input type="checkbox"/>
	– Other (specify): Natural Science		<input checked="" type="checkbox"/>
	– No information		<input type="checkbox"/>
8	Have the MA(s) undertaken or supported any research activities in relation to CITES species or technical issues (e.g. labelling, tagging, species identification) not covered in D2(8) and D2(9)?	Yes No No information	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
9	If Yes, please give the species name and provide details of the kind of research involved.		
10	Please provide details of any additional measures taken:		

D2 Scientific Authority (SA)

1	Have there been any changes in the designation of or contact information for the SA(s) which are not yet reflected in the CITES Directory?	Yes No No information	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
2	If Yes, please use the opportunity to provide those changes here.		
3	Is the designated Scientific Authority independent from the Management Authority?	Yes No No information	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
4	What is the structure of the SA(s)?	Tick if applicable	
	– Government institution		<input type="checkbox"/>
	– Academic or research institution		<input type="checkbox"/>
	– Permanent committee		<input checked="" type="checkbox"/>
	– Pool of individuals with certain expertise		<input checked="" type="checkbox"/>
	– Other (specify):		<input type="checkbox"/>
5	How many staff work in each SA on CITES issues? 9		
6	Can you estimate the percentage of time they spend on CITES-	Yes	<input type="checkbox"/>

	related matters	No <input checked="" type="checkbox"/>	No information <input type="checkbox"/>
	If yes, please give estimation:		
7	What are the skills/expertise of staff within the SA(s)?	Tick if applicable	
	- Botany	<input checked="" type="checkbox"/>	
	- Ecology	<input checked="" type="checkbox"/>	
	- Fisheries	<input type="checkbox"/>	
	- Forestry	<input type="checkbox"/>	
	- Welfare	<input type="checkbox"/>	
	- Zoology	<input checked="" type="checkbox"/>	
	- Other (specify):	<input type="checkbox"/>	
	- No information	<input type="checkbox"/>	
8	Have any research activities been undertaken by the SA(s) in relation to CITES species?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/> No information <input type="checkbox"/>
9	If Yes, please give the species name and provide details of the kind of research involved.		
	Species name	Populations	Distribution
	Off take	Legal trade	Illegal trade
	Other (specify)		
	Galanthus woronowii	already known wild, and several new populations were assessed in 2014, as well as registered plots of artificial propagation	
			No information <input type="checkbox"/>
10	Have any project proposals for scientific research been submitted to the Secretariat under Resolution Conf. 12.2?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> No information <input type="checkbox"/>
11	Please provide details of any additional measures taken:		

D3 Enforcement Authorities

1	Has the Secretariat been informed of any enforcement authorities that have been designated for the receipt of confidential enforcement information related to CITES?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> No information <input type="checkbox"/>
2	If No, please designate them here (with address, phone, fax and email). Ministry of Finance, Revenue Service, Ms. Nino Chanturishvili – Tel: +995 577 05 33 22, n.chanturishvili@rs.ge. At the same time, Environmental Supervision Department under the Ministry of Environment and Natural Resources Protection is responsible for inspections within the country.	
3	Is there a specialized unit responsible for CITES-related enforcement (e.g. within the wildlife department, Customs, the police, public prosecutor's office)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Under consideration <input type="checkbox"/> No information <input type="checkbox"/>
4	If Yes, please state which is the lead agency for enforcement:	
5	Please provide details of any additional measures taken:	

D4 Communication, information management and exchange

1	To what extent is CITES information computerized? Tick if applicable																													
	– Monitoring and reporting of data on legal trade	<input checked="" type="checkbox"/>																												
	– Monitoring and reporting of data on illegal trade	<input checked="" type="checkbox"/>																												
	– Permit issuance	<input type="checkbox"/>																												
	– Not at all	<input type="checkbox"/>																												
	– Other (specify):	<input type="checkbox"/>																												
2	Do the following authorities have access to the Internet? Tick if applicable																													
	<table border="1"> <thead> <tr> <th>Authority</th> <th>Yes, continuous and unrestricted access</th> <th>Yes, but only through a dial-up connection</th> <th>Yes, but only through a different office</th> <th>Some offices only</th> <th>Not at all</th> <th>Please provide details where appropriate</th> </tr> </thead> <tbody> <tr> <td>Management Authority</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Scientific Authority</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Enforcement Authority</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td></td> </tr> </tbody> </table>	Authority	Yes, continuous and unrestricted access	Yes, but only through a dial-up connection	Yes, but only through a different office	Some offices only	Not at all	Please provide details where appropriate	Management Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Scientific Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Enforcement Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Authority	Yes, continuous and unrestricted access	Yes, but only through a dial-up connection	Yes, but only through a different office	Some offices only	Not at all	Please provide details where appropriate																								
Management Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
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Enforcement Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
3	Is there an electronic information system providing information on CITES species?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> No information <input type="checkbox"/>																												

4	If Yes, does it provide information on: – Legislation (national, regional or international)? – Conservation status (national, regional, international)? – Other (please specify):	Tick if applicable
5	Is it available through the Internet: Please provide URL:	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/> No information <input type="checkbox"/>

6	Do the authorities indicated have access to the following publications?			Tick if applicable
	Publication	Management Authority	Scientific Authority	Enforcement Authority
	<i>2003 Checklist of CITES Species (book)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<i>2003 Checklist of CITES Species and Annotated Appendices (CD-ROM)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<i>Identification Manual</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<i>CITES Handbook</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7	If not, what problems have been encountered to access this information?			
8	Have Enforcement Authorities reported to the Management Authority on:			Tick if applicable
	<ul style="list-style-type: none"> – Mortality in transport? <input type="checkbox"/> – Seizures and confiscations? <input checked="" type="checkbox"/> – Discrepancies in number of items in permits and number of items actually traded? <input checked="" type="checkbox"/> 			
	<p>Comments: Information is provided upon request of Management Authority. at the same time the Ministry of Environment and Natural Resources Protection of Georgia has started working on the electronic system which allows to share information between the MA and Revenue service online. The system has been launched, however it is not working properly at the moment, due to the technical problems.</p>			
9	Is there a government website with information on CITES and its requirements?		Yes <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			No <input type="checkbox"/>	<input type="checkbox"/>
	If Yes, please give the URL: biomonitoring.moe.gov.ge		No information <input type="checkbox"/>	
10	Have CITES authorities been involved in any of the following activities to bring about better accessibility to and understanding of the Convention's requirements to the wider public?			Tick if applicable
	– Press releases/conferences			<input checked="" type="checkbox"/>
	– Newspaper articles, radio/television appearances			<input type="checkbox"/>
	– Brochures, leaflets			<input type="checkbox"/>
	– Presentations			<input checked="" type="checkbox"/>
	– Displays			<input checked="" type="checkbox"/>
	– Information at border crossing points			<input checked="" type="checkbox"/>
	– Telephone hotline			<input checked="" type="checkbox"/>
– Other (specify):			<input type="checkbox"/>	
	Please attach copies of any items.			
11	Please provide details of any additional measures taken:			

D5 Permitting and registration procedures

1	Have any changes in permit format or the designation and signatures of officials empowered to sign CITES permits/certificates been reported previously to the Secretariat?		Yes	<input checked="" type="checkbox"/>		
			No	<input type="checkbox"/>		
			Not applicable	<input type="checkbox"/>		
		No information	<input type="checkbox"/>			
If no, please provide details of any:						
– Changes in permit format: New permit form was approved, however the only change was the name of the Ministry. It was caused by the changes in the functions of the ministry, which caused change of the name of the Ministry.						
– Changes in designation or signatures of relevant officials:						
2	To date, has your country developed written permit procedures for any of the following?			Tick if applicable		
		Yes	No	No information		
	Permit issuance/acceptance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Registration of traders	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Registration of producers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3	Please indicate how many CITES documents were issued and denied in the two-year period? (Note that actual trade is reported in the Annual Report by some Parties. This question refers to issued documents).					
	Year 1	Import or introduction from the sea	Export	Re-export	Other	Comments
	How many documents were issued?	3	18	2		
	How many applications were denied because of serious omissions or misinformation?	0	0	0		
	Year 2					
	How many documents were issued?	12	24	16		
How many applications were denied because of serious omissions or misinformation?	0	0	0			
4	Were any CITES documents that were issued later cancelled and replaced because of serious omissions or misinformation?		Yes	<input type="checkbox"/>		
			No	<input checked="" type="checkbox"/>		
			No information	<input type="checkbox"/>		
5	If Yes, please give the reasons for this.					

6	Please give the reasons for rejection of CITES documents from other countries.			Tick if applicable
	Reason	Yes	No	No information
	Technical violations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Suspected fraud	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Insufficient basis for finding of non-detriment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Insufficient basis for finding of legal acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Are harvest and/or export quotas used as a management tool in the procedure for issuance of permits?			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> No information <input type="checkbox"/>
	<p>Comments According to Georgian legislation, the extraction of snowdrop bulbs and Cyclamen tubers in the wild requires a license only in case where the harvested plant material is subject to export. Prior to announcement of the auction and, further, annually, the Scientific Authority establishes the export quota. Current licenses to harvest Galanthus woronowii bulbs were issued by the Ministry of Economic Development of Georgia in 2008-2009 for 10 year term. Currently, only the National Environmental Agency under the Ministry of Environment and natural Resources Protection of Georgia is authorised to issue licences. The export permits are being issued by the Ministry of Environment and Natural Resources Protection of Georgia Protection on the basis of the licence and the annual quota. Annual quota is being defined by the CITES Scientific Authority and approved by the National Environmental Agency.</p> <p>Harvest / Export quota for Galanthus woronowii was 15 000 000 bulbs in 2013 and 2014 annually.</p> <p>Harvest / export quota for Cyclamen coum was 50 000 tubers was defined by the SA in 2014. However, the licence was issued only in 2015 year for harvest of 30 000 tubers.</p>			
8	How many times has the Scientific Authority been requested to provide opinions? Each time when application for the permit issuance is received. Additionally, to establish harvest quotas for Galanthus woronowii and Cyclamen coum. In case of necessity SA provides opinion regarding the proposals submitted for COP.			
9	Has the MA charged fees for permit issuance, registration or related CITES activities?			Tick if applicable
	– Issuance of CITES documents:			<input checked="" type="checkbox"/>
	– Licensing or registration of operations that produce CITES species			<input checked="" type="checkbox"/>
	– Harvesting of CITES-listed species			<input checked="" type="checkbox"/>
	– Use of CITES-listed species			<input type="checkbox"/>
	– Assignment of quotas for CITES-listed species			<input type="checkbox"/>
	– Importing of CITES-listed species			<input type="checkbox"/>
	– Other (specify):			<input type="checkbox"/>
10	If Yes, please provide the amounts of such fees. 50 GEL for issuance of CITES permit, 500 GEL for registration of the plots for artificial propagation of Galanthus woronowii. License for harvesting of CITES species is sold by auction. Fee for harvesting of Galanthus woronowii bulbs and Cyclamen coum tubers from wild is 0,1 GEL per one kg.			
11	Have revenues from fees been used for the implementation of CITES or wildlife conservation?			Tick if applicable

	<ul style="list-style-type: none"> - Entirely <input type="checkbox"/> - Partly <input type="checkbox"/> - Not at all <input checked="" type="checkbox"/> - Not relevant <input type="checkbox"/> <p>Comments: all fees are paid to the state treasury</p>	
12	Please provide details of any additional measures taken:	

D6 Capacity building

1	Have any of the following activities been undertaken to enhance effectiveness of CITES implementation at the national level?		Tick if applicable				
	Increased budget for activities	<input type="checkbox"/>	Improvement of national networks	<input checked="" type="checkbox"/>			
	Hiring of more staff	<input type="checkbox"/>	Purchase of technical equipment for monitoring/enforcement	<input type="checkbox"/>			
	Development of implementation tools	<input checked="" type="checkbox"/>	Computerization	<input checked="" type="checkbox"/>			
	Other (specify):			<input type="checkbox"/>			
2	Have the CITES authorities received or benefited from any of the following capacity-building activities provided by external sources?						
	Please tick boxes to indicate which target group and which activity.	Oral or written advice/guidance	Technical assistance	Financial assistance	Training	Other (specify)	What were the external sources?
		Target group					
	Staff of Management Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Secretariate of CITES permanently provides Management Authority of Georgia with advices and assistance to meet CITES requirements.
	Staff of Scientific Authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Staff of enforcement authorities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Traders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	NGOs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Public	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Other (specify):		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

3	Have the CITES authorities been the <i>providers</i> of any of the following capacity-building activities?						
	Please tick boxes to indicate which target group and which activity.						Details
	Target group	Oral or written advice/guidance	Technical assistance	Financial assistance	Training	Other (specify)	
	Staff of Management Authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Staff of Scientific Authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Staff of enforcement authorities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Biodiversity Protection Service permanently provides Custom service with technical advices and assistance to meet CITES requirements.						
	Traders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	NGOs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Public	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other parties/International meetings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4	Please provide details of any additional measures taken:						

D7 Collaboration/cooperative initiatives

1	Is there an inter-agency or inter-sectoral committee on CITES?						
Yes <input type="checkbox"/>							
No <input checked="" type="checkbox"/>							
No information <input type="checkbox"/>							
2	If Yes, which agencies are represented and how often does it meet?						
3	If No, please indicate the frequency of meetings or consultancies used by the Management Authority to ensure coordination among CITES authorities (e.g. other MAs, SAs, Customs, police, others):						
	Daily	Weekly	Monthly	Annually	None	No information	Other (specify)
Meetings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Meetings and consultancies are held in case of issuing of CITES permits or establishing harvest

								quotas for Galanthus woronowii and Cyclamen coum
	Consultations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	At the national level have there been any efforts to collaborate with:	Tick if applicable					Details if available	
	Agencies for development and trade	<input type="checkbox"/>						
	Provincial, state or territorial authorities	<input type="checkbox"/>						
	Local authorities or communities	<input checked="" type="checkbox"/>						
	Indigenous peoples	<input type="checkbox"/>						
	Trade or other private sector associations	<input checked="" type="checkbox"/>						
	NGOs	<input type="checkbox"/>						
	Other (specify)	<input type="checkbox"/>						
5	To date, have any Memoranda of Understanding or other formal arrangements for institutional cooperation related to CITES been agreed between the Management Authority and the following agencies?	Tick if applicable						
	Scientific Authority	<input type="checkbox"/>						
	Customs	<input type="checkbox"/>						
	Police	<input type="checkbox"/>						
	Other border authorities (specify):	<input type="checkbox"/>						
	Other government agencies	<input type="checkbox"/>						
	Private sector bodies	<input type="checkbox"/>						
	NGOs	<input type="checkbox"/>						
	Other (specify):	<input type="checkbox"/>						
6	Have government staff participated in any regional activities related to CITES?	Tick if applicable						
	Workshops	<input type="checkbox"/>						
	Meetings	<input type="checkbox"/>						
	Other (specify):	<input type="checkbox"/>						
7	Has there been any effort to encourage any non-Party to accede to the Convention?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	No information	<input type="checkbox"/>	
8	If Yes, which one(s) and in what way?							
9	Has technical or financial assistance been provided to another country in relation to CITES?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	No information	<input type="checkbox"/>	
10	If Yes, which country(ies) and what kind of assistance was provided?							

11	Has any data been provided for inclusion in the CITES Identification Manual?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	No information <input type="checkbox"/>
12	If Yes, please give a brief description.			
13	Have measures been taken to achieve coordination and reduce duplication of activities between the national authorities for CITES and other multilateral environmental agreements (e.g. the biodiversity-related conventions)?	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>	No information <input type="checkbox"/>
14	If Yes, please give a brief description. No need is for additional measures, considering the fact, that Biodiversity Protection Service under the Ministry of Environment and Natural Resources Protection of Georgia is responsible for all biodiversity related conventions			
15	Please provide details of any additional measures taken:			

D8 Areas for future work

1	Are any of the following activities needed to enhance effectiveness of CITES implementation at the national level and what is the respective level of priority?			
		High	Medium	Low
	Increased budget for activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hiring of more staff	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Development of implementation tools	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Improvement of national networks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Purchase of new technical equipment for monitoring and enforcement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Computerization	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Were any difficulties encountered in implementing specific Resolutions or Decisions adopted by the Conference of the Parties?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	No information <input type="checkbox"/>
3	If Yes, which one(s) and what is the main difficulty?			
4	Have any constraints to implementation of the Convention arisen in your country requiring attention or assistance?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	No information <input type="checkbox"/>
5	If Yes, please describe the constraint and the type of attention or assistance that is required. Registration of cultivation sites of <i>Galanthus woronowii</i> and monitoring of the registered plots			
6	Have any measures, procedures or mechanisms been identified within the Convention that would benefit from review and/or simplification?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	No information <input type="checkbox"/>
7	If Yes, please give a brief description.			
8	Please provide details of any additional measures taken:			

E. General feedback

Please provide any additional comments you would like to make, including comments on this format.

Thank you for completing the form. Please remember to include relevant attachments referred to in the report. For convenience, these are listed again below:

Question	Item	
B4	Copy of full text of CITES-relevant legislation	Enclosed <input checked="" type="checkbox"/> Not available <input type="checkbox"/> Not relevant <input type="checkbox"/>
C3	Details of violations and administrative measures imposed	Enclosed <input type="checkbox"/> Not available <input type="checkbox"/> Not relevant <input type="checkbox"/>
C5	Details of specimens seized, confiscated or forfeited	Enclosed <input type="checkbox"/> Not available <input type="checkbox"/> Not relevant <input type="checkbox"/>
C7	Details of violations and results of prosecutions	Enclosed <input type="checkbox"/> Not available <input type="checkbox"/> Not relevant <input type="checkbox"/>
C9	Details of violations and results of court actions	Enclosed <input type="checkbox"/> Not available <input type="checkbox"/> Not relevant <input type="checkbox"/>
D4(10)	Details of nationally produced brochures or leaflets on CITES produced for educational or public awareness purposes Comments	Enclosed <input type="checkbox"/> Not available <input type="checkbox"/> Not relevant <input type="checkbox"/>