



## NOTIFICATION TO THE PARTIES

No. 2019/009

Geneva, 28 January 2019

CONCERNING:

Request for written observations on the ETIS methodology and  
financial support for the review of the ETIS programme

1. The Conference of Parties established the Elephant Trade Information System (ETIS) in Resolution Conf. 10.10 (Rev. CoP17) on *Trade in elephant specimens*, to monitor and record levels of illegal trade in ivory and other elephant specimens on a global level.
2. At its 70th meeting (SC70, Sochi, October 2018), the Standing Committee adopted terms of reference for a review of the ETIS programme and requested the Secretariat to, subject to external funding, appoint a group of independent experts to carry out the review of the ETIS programme under the oversight of the MIKE and ETIS Subgroup and a nominated member of the MIKE and ETIS Technical Advisory Group. These can be found in document [SC70 Sum. 12 \(Rev. 1\)](#).
3. The Standing Committee furthermore requested the Secretariat to issue a Notification to Parties requesting Parties to submit written observations on the ETIS methodology to be considered in the review process to the Secretariat by 28 February 2019; and to provide financial support for the review of the ETIS programme.
4. The Secretariat hereby invites Parties to submit written observations on the ETIS methodology to be considered in the review process to the Secretariat by **28 February 2019**. Written comments should be submitted to: [info@cites.org](mailto:info@cites.org).
5. Parties are furthermore invited to provide financial support for the review of the ETIS programme based on the terms of reference adopted by the Standing Committee. Please refer to the Annex to this Notification for the proposed budget.
6. Expressions of interest in providing financial support should be submitted to the Secretariat using the same email address as in paragraph 4 above.
7. Further information relating to the request for written comments or the review process can be obtained from the Secretariat.

## Annex

The CITES Secretariat proposes that two independent consultants (experts) be appointed; one responsible for the institutional governance and process matters and the other responsible for the matters relating to data management and the statistical analysis as contained in the terms of reference. Based on the terms of reference, the time period within which the review will be done is 6 months.

<b>Item</b>	<b>Description</b>	<b>Amount (USD)</b>
Institutional governance and process consultant	85 days for a 6-month period at an average of USD700 per day	59,500
Data management and statistical analysis consultant	85 days for a 6-month period at an average of USD700 per day	59,500
Consultations and briefing with CITES Secretariat	One travel to Geneva and DSA for each consultant	8,000
Programme Support Cost	Management and administrative support	16,510
<b>Total</b>		<b>143,510</b>